

The Registrar  
Tairawhiti Polytechnic  
c/o Intuto  
Freepost 189950  
PO Box 90855  
Auckland

**Date:** \_\_\_\_\_

Dear Sir/Madam,

## **STUDENT EXEMPTION CERTIFICATE**

The Tairawhiti Polytechnic Certificate in Internet and Computing Operation provides computer learning that would be of benefit to some of our current school students. The Certificate comprises the following modules:

- Computer Hardware
- Using an Operating System
- Computer Software
- Common Program Functions
- Word Processing Functions
- Spreadsheet Functions
- Networks and the Internet
- Electronic Mail
- Using the Internet
- Impact of Computing and Internet on Society

Permission is hereby given for the following student(s) of School to enrol in the necessary modules that comprise the Tairawhiti Polytechnic Certificate in Internet and Computing Operation in order to satisfy the academic requirements of the Certificate. I confirm that each of these students is:

- A minimum age of 16
- A New Zealand, Cook Islands, Niue or Tokelau citizen,
- A New Zealand Permanent Resident, or
- An Australian citizen or Permanent Resident with a New Zealand Permanent Residence Permit,

and that the school holds documentary evidence of this.

The school recognizes that the programme of study undertaken is **optional** and that the student's participation in the programme of study comprises a manageable workload when combined with their compulsory curriculum. The school understands that the Tairawhiti Polytechnic Certificate in Internet and Computing Operation provides no NCEA credit achievement.

### **FULL LEGAL NAME OF STUDENT(S)**

*(If you have ready access to the students National Student Number (NSN) please include it beside the student's name)*

Yours faithfully,

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Name of School

Please send this Exemption Certificate together with all other enrolment documentation to the address above: